



General Risk Assessment for Garners Field Scout campsite

Responsible Person	Farnham District Scout Council Executive Committee
Address of campsite	Activity Centre Garners Field Sheephatch Lane Tilford, Farnham GU102AQ
Assessor	Eric Goulding
Date of Risk Assessment	29 th September 2021
Subsequent Review Dates	This risk assessment should be reviewed annually or earlier if there is reason that it is no longer valid or significant changes have been made to the site or intended use.
Review Date 18 March 2025	Reviewed by Philip German

Important

Limitations of this Risk Assessment

This Risk Assessment is concerned with general use of Garners Field campsite by non specified groups and is concerned only with general safety and does not consider maintenance, specialised activities, large gatherings or general camping.

Risk assessments should be carried out by the leader or person in charge of each activity and should submit a copy to the Warden on arrival and ensure all assessments are on site and kept for inspection if no warden is present.

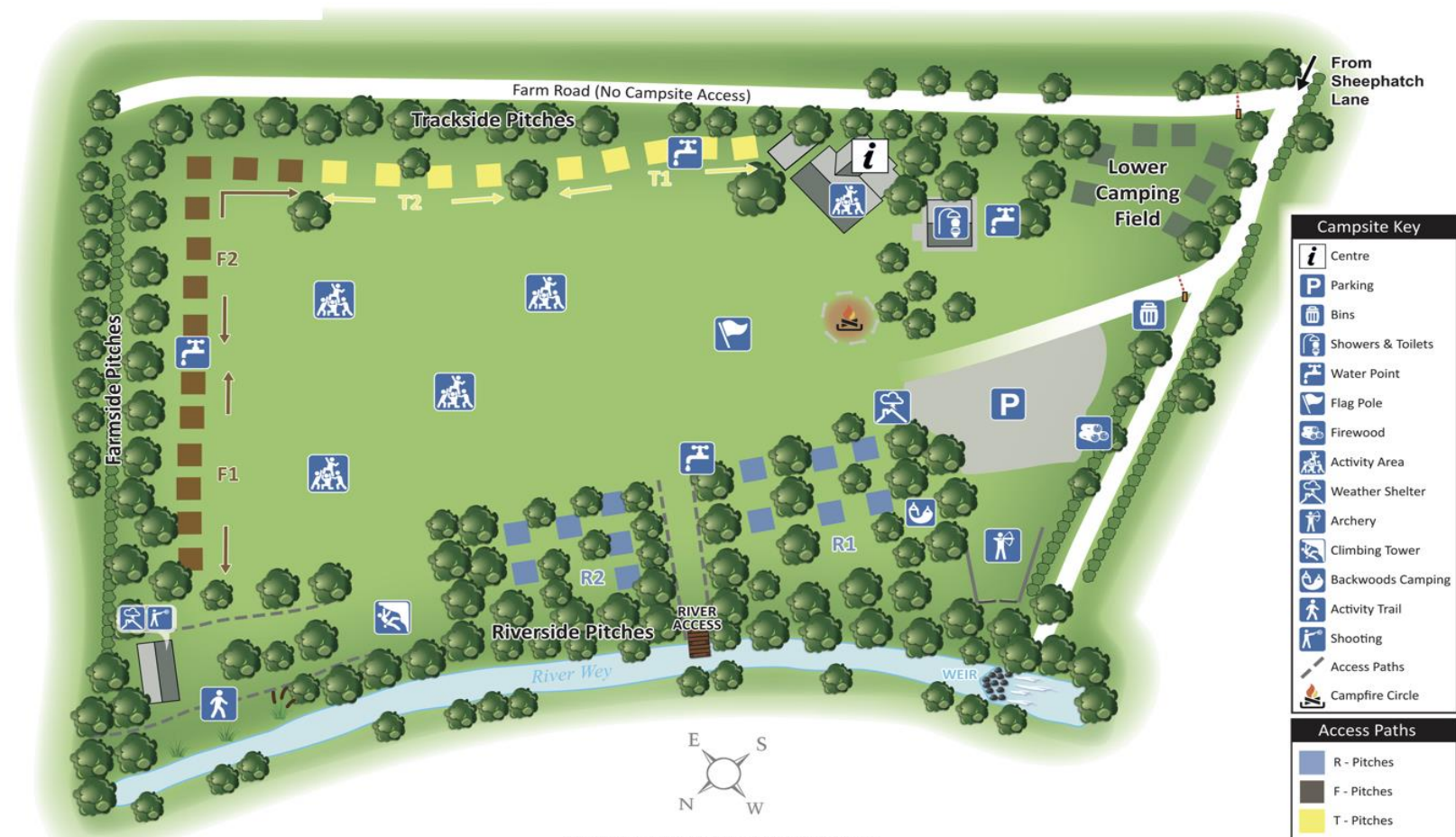
This risk assessment should be read in conjunction with the current site rules and for scouting activities the current rules listed in POR (Policy Organisation and Rules).

The management committee endeavour to provide a safe environment for booked activities to take place, it is the user who is responsible for their own assessments to ensure safety during their stay and activity.

Each risk assessment should take into account the nature of the activity, numbers of people involved, any special needs of participants, weather conditions and other people who may be on site.

General Information

The campsite comprises of a seven acre mainly level field adjacent to the river Wey with individual camping areas located around the periphery. The whole site is a natural environment with associated trip hazards. A large central open grassed area is provided for both camping and communal use. An activity centre, toilet block and other permanent storage buildings are located as per the plan below. Provision for Archery, shooting, climbing, **tomahawks**, **water activities** and other scouting activities are also located on the site.



Garners Field Campsite General Risk Assessment - Vehicle movements

Activity/Area	Hazard	Who might be harmed	Existing control measures	Risk factor
Vehicles arriving and leaving site on approach road	Vehicles coming into contact with people or other vehicles	Any person visiting the site Members of the public on approach road	<ul style="list-style-type: none"> • Speed reducing humps • Speed limit signage • Children playing signage 	Low
	High vehicle coming into contact with tree branches	As above	6 monthly visual inspection of trees and vegetation	Low
Vehicles manoeuvring and parking in designated areas	Vehicles coming into contact with people or other vehicles	Any person on site	Defined parking areas provided	Low
Vehicles moving on camping areas	Vehicles coming into contact with people or other vehicles Damage caused to field	Any person on site	<ul style="list-style-type: none"> • Fixed gates at entrance to camping field • Signs prohibiting access • Camp site rules limiting access • Wheel barrows and hand carts provided to move equipment from car park to camping area 	Low

Recommendations

All site users are to complete their own Risk Assessments and consider factors such as:

- number of people on site
- weather conditions
- time of day
- Other users on site
- Any event happening on adjoining property

Consider extra control measures

- Providing traffic marshals on lane and in parking area for large events
- The wearing of high visibility clothing when marshalling or walking on approach road
- Provide pedestrian escort for cars on camping area

Garners Field Campsite General Risk Assessment - Medical Emergencies

Activity/Area	Hazard	Who might be harmed	Existing control measures	Risk factor
Medical Emergencies	Delay in providing First Aid and summoning the Emergency Services in the event of an unconscious casualty. Delay in dealing with minor injuries	Any person on site	<ul style="list-style-type: none">• Public access defibrillator located outside of activity centre• First Aid kit located in entrance lobby of activity centre• Emergency telephone provided in main hall of activity centre• Directions for calling emergency services on notice board by telephone in activity centre• Emergency number for wardens posted outside activity centre	Low

Important Note

First aid kit and access to emergency telephone is only available when the Activity Centre is in use.

Recommendations

All site users are to complete their own Risk Assessments and provide their own First Aid provision considering factors such as:

- Nature of activities being undertaken
- Number of people involved
- Access to an emergency telephone and suitable First Aid Kit
- Mobile telephone with good signal

Garners Field Campsite General Risk Assessment - People moving around site

Activity/Area	Hazard	Who might be harmed	Existing control measures	Risk factor
General camping areas	Slips and trips Collision with low branches	Any person on site	<ul style="list-style-type: none"> • Grass kept cut • Site kept free from debris and fallen trees • Trees pruned regularly • Weekly inspection by warden team 	Low
River bank and river	Falling into river	Any person on site	<ul style="list-style-type: none"> • Warning signage • Life belt provided • Natural undergrowth on bank kept to provide a barrier • Sluice gate fenced and signed 	Low
Perimeter area	Contact with barbed wire	Any person on site	<ul style="list-style-type: none"> • Wooden batten attached to top strand of wire where exposed • Fence checked 6 monthly 	Low
Area around toilet block	Slips and trips	Any person on site	<ul style="list-style-type: none"> • Hand rails provided on steps • Regular maintenance and leaf clearance • Weekly inspection by warden team 	Low
Activity areas Archery, shooting, climbing wall assault course	Contact with activity	Any person on site	<ul style="list-style-type: none"> • Fenced areas with warning signs • Activities only allowed when supervised by qualified people • Equipment regularly inspected • Grass regularly cut 	Low

Garners Field Campsite General Risk Assessment - People moving around site

Activity/Area	Hazard	Who might be harmed	Existing control measures	Risk factor
Lower camping Field	Contact with site electrical supply cabinet	Any person in close proximity to cabinet	<ul style="list-style-type: none">• Cabinet kept locked• Warning signs• Warden check on security weekly	Low
Waste bin area	Slips and trips Manual handling injury	Any person using bins	<ul style="list-style-type: none">• Regular emptying of bins• Housekeeping with Warden team weekly checks	Low
Camp fire area	Slips and trips Contact with fire Collapse of fixed seating	Any person using area	<ul style="list-style-type: none">• Housekeeping with Warden team weekly checks• Seats checked monthly• Fire buckets provided	Low

Recommendations

Garage area and gas storage area

This area should be separated with a physical barrier from the general camping area as hazards could be present from stored materials and equipment which might not be obvious to general users when doing their own risk assessments.

Prohibition signs should be erected to inform that the area is for authorised personnel only.

Consideration needs to given to access archery store, gas storage etc.

Garners Field Campsite General Risk Assessment - Miscellaneous Identified hazards

Activity/Area	Hazard	Who might be harmed	Existing control measures	Risk factor
Provision of safe drinking water	Contaminated water	Any person using site	<ul style="list-style-type: none"> Regular sample testing submitted to water authority 	Low
Shower water supply	Legionnaires disease	Any person using site	<ul style="list-style-type: none"> Tanks cleaned annually Regular testing by Waverley Borough Council 	Low
Sewage and dirty water	Contamination of area	Any person using site	<ul style="list-style-type: none"> Regular emptying of septic tank Weekly cleaning and inspection Provision for caravan /portable toilet emptying 	Low
Hot water from taps and showers	Scolding/ burns	Any person using facility	<ul style="list-style-type: none"> Central thermostat fitted and set by warden Auto flow mixers fitted 	Low
Wet floors in toilet block	Slips and trips	Any person using facility	<ul style="list-style-type: none"> Non slip floor fitted Regular cleaning and inspection 	Low
Wood pile	Splinters Treading on nails Cuts and abrasions Falling from wood pile	Any person using the wood pile or wood collected from the pile	<ul style="list-style-type: none"> Tidied and sorted regularly Warning notice displayed <p>Note omitted here</p>	Low
Incinerator	Burns	Any person in vicinity	<ul style="list-style-type: none"> Only used by maintenance crew Only used when no campers are on site or fence erected 	Low

Garners Field Campsite General Risk Assessment - Miscellaneous identified hazards

Activity/Area	Hazard	Who might be harmed	Existing control measures	Risk factor
Wooden field shelters	Slips and trips Fire	Any person in vicinity of shelter	<ul style="list-style-type: none"> Regular housekeeping Fires prohibited in and around shelters Warning signs attached 	Low
Wooden platform by slipway	Slips and trips Falling into river	Any person using platform	<ul style="list-style-type: none"> Regularly inspected by warden team 	Low
Ariel runway anchors	Failure of equipment	Any person using equipment attached to it	<ul style="list-style-type: none"> Regularly inspected by warden team 	Low
LPG gas storage outside activity centre	Gas escape Fire	Any person in vicinity of tank	<ul style="list-style-type: none"> Locked hatchway 	Low
Uninvited visitors	Disruption and anti social behaviour Possible theft of equipment and personal possessions	Any person on site	<ul style="list-style-type: none"> Only booked visitors permitted on site Gates provided with access code Signage informing casual passers bye of private land and no entry 	Low
Maintenance store	Unauthorised entry Contact with Hazardous tools and equipment	Any person entering the store	<ul style="list-style-type: none"> Store to be kept locked Signage prohibiting unauthorised entry Equipment not to be given or used by site users unless on maintenance team 	Low